



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: May 6, 2008

TO: Mayor and Councilmembers

FROM: Planning Division, Community Development Department

SUBJECT: Request For Change Order To Professional Services Contract For Elings Park Improvement Plan

RECOMMENDATION:

That Council authorize the General Services Manager to issue a change order in an amount not to exceed \$29,100, for a total of \$59,690, to the consulting firm of Dudek and Associates, Inc., to provide professional services for the Development Review section of the Planning Division.

DISCUSSION:

On June 15, 2004, City Council authorized the General Services Manager to issue a purchase order in the amount not to exceed \$30,590 to the consulting firm of Dudek and Associates, Inc., to provide professional services for the Development Review section of the Planning Division. Dudek and Associates, Inc. (Dudek) has since been under contract with the City and performing planning and environmental duties as stated in the signed contract. During the existing contract period, Elings Park Foundation substantially revised the project. This resulted in the previous project being withdrawn and a new project submittal requiring extensive review. The project has been deemed complete and preparation of the project's environmental review is underway. The project will require preparation of an Environmental Impact Report (EIR).

The review and processing of the Elings Park Improvement Plan is an important community project and has continued to be a priority for the Planning Division. Dudek has performed under its existing contract successfully and it is the desire of the Planning Division to continue to have Dudek remain the project managers for the Elings Park Improvement Plan project.

Dudek has submitted a proposal for professional services to continue to be the project managers for the Elings Park Improvement Plan project in the amount not to exceed \$29,100. This amount is focused on completing the project's environmental review Initial Study and management of the EIR scoping process, as well as project manager duties including preparation of staff reports, presentations at public hearings, etc.

The \$29,100 amount does not include management of the EIR. Elings Park Foundation will be required to pay, in addition to the cost of EIR preparation, a 15% EIR contract administration fee, which will occur in Fiscal Year 2009. A portion of that amount, which is dependent on the cost of the EIR, is estimated to be between \$30,000 and \$45,000. We anticipate using part of these revenues for additional professional services by Dudek and Associates, Inc., to co-manage the EIR. At the time the EIR is initiated, Staff will come back to Council to contract that portion of the work effort.

BUDGET/FINANCIAL INFORMATION:

There are sufficient funds in the Community Development's General Fund budget to cover the cost of the extra services associated with the change order request.

PREPARED BY: Debra Andaloro, Senior Planner

SUBMITTED BY: Dave Gustafson, Acting Community Development Director

APPROVED BY: City Administrator's Office